MINUTES OF THE MEETING OF THE CENTRAL SHOSHONE COUNTY WATER DISTRICT, SHOSHONE COUNTY, IDAHO IN REGULAR SESSION MAY 11TH, 2026. The Board of Directors of the Central Shoshone County Water District, Shoshone County, met in regular session at 5:00 P.M. on the 11TH day of May 2026.

Rod Plank called the meeting to order. Roll was called with the following present: Andy Helkey, Rod Plank, Mike Kennaugh, and Bob Hickey. (Rhonda Hickman-absent)

Employees Present: Chad Nelson, Lori Teeters and Michelle Peterson

Financial/Minutes: **1.** Andy Helkey motioned to approve the minutes for the regular meeting on April 13th, 2026, Bob Hickey seconded, motion passed.
2. Andy Helkey motioned to approved payment of unpaid invoices with a two-invoice discrepancy flagged (same amount $31,935.93 appearing twice on May 16 and May 26 for Avista Power), seconded by Bob Hickey, with the disputed item(s) tabled until next month for clarification, motion passed.

State Pool: **3.** Transferred $70,000.00 to the State Pool for May.

Guest Speakers: **4. Logan Sorenson: (JUB) –** Logan reported the Transitioning project was reported as ongoing and on schedule; some legacy wood line issues required extra work but were resolved and the project remains on track.
Logan noted a Change Order in the packet for Big Sky tied to parking-lot expansion and fuel price increases; Big Sky requested fuel escalation for Schedule D as of right now and indicated they might want to have a conversation at a later date about Schedules A/B/C.
Mike asked Logan whether contractors refund if fuel prices drop; Logan stated ITD precedent shows contractors sometimes issue credits if fuel costs decrease. The board agreed to treat fuel escalation for Schedules A/B/C as a separate, future conversation.
Logan presented an anticipated construction cost and contingency spreadsheet; total anticipated construction administration remained at $5.9M (unchanged by the change order). If fuel escalation is later awarded, staff noted ~$751,000 of contingency would remain.

Manager's Report: **Chad Nelson** - The district's facility plan was submitted to DEQ for review; DEQ review estimated at ~30 days.
24" Transmission Main Project: Transmission main construction had reached Pine Creek Bridge on May 11, tracking to the original schedule. Pine Creek Bridge is the next portion of mainline to be constructed.
• Planned next steps on the main line: flushing to remove air/chlorine, pressure testing, then staged bacteria testing. After two passing bacteria tests the water will be declared usable.
• Fuel escalation: Big Sky requested fuel escalation for Schedule D now and indicated Schedules A/B/C fuel escalation remains for future discussion.
The Board will need to award by formal vote the bid proposal for schedule D, because of the August 30th construction deadline for payment applications.
Idaho Parks & Rec: (IDPR) - Chad is coordinating with Idaho Parks & Rec and Will to plan logistics for a new corridor along the trail right-of-way. Chad is assembling information on current trail leases (total footage of main lines in each lease, pipe descriptions, and costs) and aims to have an agreement hashed out in the next couple months. Total water line footage is approximately 35,000ft of water main from Enaville to Osburn.

Office Report:	**8. District Records/Discussion/Action Item** - District does not have a formal retention schedule; Jolene asked Ben Allen from Silver Valley Law to prepare a retention schedule/policy. • Jolene requested approval to destroy old documents with DeVry once the retention schedule/policy and legal retention periods are confirmed with Ben Allen at Silver Valley Law. • Andy mentioned there is a community shred event (Columbia Bank free shred day in June). **ACTION:** Andy Helkey made a motion to approve destruction of records contingent on applicable law and the finalized retention schedule/policy that Silver Valley Law recommends, seconded by Bob Hickey. Roll call vote: Andy-yes, Rod-yes, Mike-yes, Bob-yes, motion passes. A formal resolution will be prepared for the next meeting to finalize the policy.
Old Business:	**9**. No old business
Executive Session:	**10**. Executive Session I.C. 74-206(1)(a)(b) – executive session moved to after "New Business" to conclude the meeting after that discussion.
New Business:	**11. Award "Schedule D" to Big Sky for construction of Transmission Main Project** - Andy Helkey made a motion to award "Schedule D" to Big Sky Construction, seconded by Mike Kennaugh. Motion passed unanimously. **12. Add Lori Teeters as a signee to the districts checking accounts** – Andy Helkey made a motion to add Lori Teeters as a signee to the Water District checking account, Bob Hickey seconded the motion. Motion passed unanimously. **13. Executive Session I.C. 74-206(1)(a)(b)** - discuss personnel matters related to staff retirement and related HR/personnel issues. Andy Helkey made a motion to go into Executive Session at 5:17pm, seconded by Bob Hickey. Roll call vote: Andy-yes, Rod-yes, Mike-yes, and Bob-yes, motion passes. Andy Helkey made a motion to come out of executive session @ 5:25pm, seconded by Bob Hickey. Motion passed. **13b. Action:** Andy Helkey made a motion to approve a visa card for a staff retirement gift in June, seconded by Bob Hickey. Motion passed unanimously.
Public Comment:	**No Public Comment**

Andy Helkey made a motion to adjourn meeting, Bob Hickey seconded, motion passed.

Meeting Adjourned – 5:30pm

Signed: ______________________
Bob Hickey, Boardmember

Clerk/Office Manager: ______________________