MINUTES OF THE MEETING OF THE CENTRAL SHOSHONE COUNTY WATER DISTRICT, SHOSHONE COUNTY, IDAHO IN REGULAR SESSION July13TH, 2026. The Board of Directors of the Central Shoshone County Water District, Shoshone County, met in regular session at 5:00 P.M. on the 13TH day of July 2026.

Rod Plank called the meeting to order at 5:01pm. Roll was called with the following present: Andy Helkey, Mike Kennaugh, Bob Hickey & Rhonda Hickman.

Employees Present: Chad Nelson, Lori Teeters and Michelle Peterson

Financial/Minutes: **1.** Andy Helkey motioned to approve the minutes for the regular meeting on June 8th, 2026, Rhonda Hickman seconded, motion passed.

State Pool: **3.** Transferred $70,000.00 to the State Pool for July.

Guest Speakers: **4. Logan Sorenson (JUB)** – presented the generator quote for change order acquisition 003 for board review. The quote came in at $353,665, using ARPA funds, it leaves $662,313 remaining contingency with about 25% of the pipe still needing to be installed for the 24" main line project. Once approved, the generator should be delivered around the end of August.
Britney Jacobs – discussion on Water District office is discussed in new business;
Sean Haire (Legion Accounting) – spoke in the public comment section.

Manager's Report: **5. Chad Nelson – 24" Transmission Main Project:** Big Sky has been working on Schedule D of the new 24" water main, East of the South Fork Sewer Plant. Construction has paused due to encountering Ziply Fiber lines that were not located. Big Sky is waiting for delivery of a 24" repair clamp to fix the leak in the ductile pipe connection on the South Fork Bridge.
Idaho Parks & Rec: Chad went over the amended agreement from IDPR regarding the development of the ROW Corridor and the Pinehurst Trail Head Parking Lot. The parking lot has been completed, and the Corridor amendment, once negotiated, will need to be approved and signed off on.
Water District Office: Chad mentioned that it has been a while since we discussed potentially selling our current office building and relocating to our property/shop on Legion Ave, and that now might be an opportune time. Plans had been drawn up for the office in 2011 when we built the shop, but the current board at that time didn't want to finish the office building at that time. The sale of our current District office and investing those funds back into a new office space would offset a portion of the construction costs. Before we spend a whole lot of time putting together a proposal to the board, we wanted to make sure the board is interested, and if so, we will put together some rough numbers for the next board meeting to discuss further.

Office Report: **6.** Lori reported that the District was looking into a new VOIP phone system, it was still in the early research stages and she has been in contact with the Districts IT company to help her, but thinks it will save the District some money.

Old Business: **7.** No old business

New Business: **8.** Discuss new CSC District online services – Lori presented the board with a cost estimate for a new payment portal for the District, with the payment portal offering customers paperless statements, autopay and being able to manage their account online. The District will significantly reduce operational costs by cutting out postage, statements/envelopes and transitioning to paperless statements. We would use Caselle for our payment portal which would integrate with our current Caselle software. Lori provided the board with a preview of the District's new website, which will centralize district information, board meeting schedules, and links to the Caselle Payment Portal. Additionally, she presented a cost analysis for transitioning employees to direct deposit, emphasizing the convenience and ease of setup through the District's payroll system. Mike Kennaugh stated that he had been wanting to do this for a couple of years, and was in favor of it. Andy Helkey made a motion to approve the payment portal, website through WIX, and employee direct deposit, seconded by Rhonda Hickman. The motion passed unanimously.

9. Discussion on Resolution 2026-2 transferring CSCWD past Meeting Minutes 1975-2025 to the Idaho State Historical Society. Lori stated the importance of preserving the archival records but still providing secure public access would be satisfied transferring the files to the Idaho Historical Society. Her and Michelle have downloaded all the minutes onto several flash drives and have stored the drives in our safe. Lori reached out to the historical society and they would like to have all the meeting minutes to store in their archives in Boise. They would like to do a conference call on Monday July, 13th to discuss the transferring of files to their office in Boise. Andy Helkey mentioned that the state has to pay for them to store them there, so we might want to make sure we won't be charged before sending them. Rod suggested we table the motion and resolution until we know if we will be charged for storing the minutes at the Historical Society in Boise. We will discuss it after my call with them and at the next board meeting.

10. Britney Jacobs office from Silver Valley Law, discussed the process of selling the current District and stated that we are unique in that we can sell or trade our building to any other government agency without a bidding process. If we don't go that route, and we want to sell to the public, we would have to put the building out for bid, to whom ever might be interested in purchasing. We could have as many stipulations on the bidding process, minimum bid, etc., and the board would approve the proposal. The board stated they would like a rough estimate of what a new building would cost, if we could put something for the next board meeting. The discussion was tabled until next board meeting.

Public Comment: Sean Haire (Legion Accounting) introduced himself and stated that they are looking to expand their business and would like too potentially earn our business and asked the board if they were happy with the current accounting firm the district has been using. He turned in a Public Records Request and would like invoices for the District's current accounting firm for the last year. Chad told him we would send it to our legal department to have them review it and get back the requested records as soon as possible.

Andy Helkey made a motion to adjourn the meeting, Bob Hickey seconded, motion passed.

Meeting Adjourned – 5:37pm

Signed: Bob Hickey ______________________
Bob Hickey, Board member

Clerk/Office Manager: Lori Oesteus ______________________